

**YOU DO NOT NEED TO INSTALL THIS UPDATE IF YOU HAVE THE
VERSION 12.5 – RELEASE DATE 12/23/05**

**Look at the top of the screen of the Auto Repair Boss main menu to determine
if you have the version 12.5 – Release Date 12/23/05**

INSTALLING YOUR 12.5 UPDATE

**DO NOT INSTALL BEFORE TALKING WITH TECH SUPPORT. CALL TECH
SUPPORT (972)234-0375 AND SCHEDULE AN APPOINTMENT FOR
INSTALLING YOUR UPDATE.**

!!!!ONLY INSTALL THE UPDATE AFTER CALLING TECH SUPPORT!!!!

VERSION 11.5 or 12.5 **MUST BE INSTALLED** BEFORE THIS UPDATE CAN BE
INSTALLED.

1. Install your update after you have run your daily reports and closed your business day.
2. Make a backup copy of the program and data files.

THESE ARE PERMANENT BACKUPS. WRITE TODAY'S DATE AND VER 11.5 ON THE
DISK LABELS AND PUT THEM IN A SAFE PLACE FOR STORAGE.

3. If you have modified any invoice styles or other items in the Report Designer you will need to export them from the report designer before installing the update and then import them back in after installing the update.
4. Go to the Payroll section of the program. (You will only need to do this step if you have the Payroll Module)
 1. Select System Information from the Maintenance menu
 2. Please copy down the following field settings. (Social Security Rate, Medicare Rate, SDI Rate, FUTA Rate and SUTA Rate)

Exit from the program before proceeding

**NOTE: IF YOU ARE RUNNING THE PROGRAM OVER A NETWORK, BE SURE ALL
STATIONS ARE LOGGED OFF.**

If you have Security turned on you will need to setup your passwords again. The Security will be reset to allow for the new security check points that have been added. If the program asks you for a Name and Password use the following.

**Name: GP
Password: 1**

**CALL TECH SUPPORT AT (972-234-0375) BEFORE INSTALLING THE UPDATE.
TECH SUPPORT WILL WALK YOU THROUGH THE INSTALL PROCESS.**

INSTALLING VERSION 12.5 UPDATE

1. Click on the "START" button from Window's task bar.
2. Click on "RUN".
3. Type in: **d:\setup.exe** - (If "d" is not your CD drive then type **Press ENTER**
in the appropriate drive letter)

The "installation" program will be started. Accept all the default setting unless Tech Support tells you otherwise. You accept the default settings by clicking on the "NEXT" button. After this procedure has been completed you will be returned to the Main Screen of Windows. (The Desktop) Proceed to the next step.

4. Register the software.

If you received a registration disk with your software package, install the registration disk using the following steps:

1. Insert the disk into your Disk Drive.
2. Click on the "START" button to display task bar.
3. Click on "RUN".
4. Type in: a:\setup where a: is the letter of your Disk Drive
5. Follow directions given on the screen to complete the install.

Or, register your program Via the Internet using the following steps:

1. Select "Register" from the Auto Repair Boss main menu.
 2. Select "Register Via the Internet".
 3. Press the "Register Program" Button. Fill in the needed fields with information from the Registration Information paper.
 4. Press the Ok button.
- The program will return the message "Registration Information Retrieved Successfully" if everything went ok.

Or, register your program manually using the following steps:

1. Start Auto Repair Boss program by either clicking on the icon from the desktop or by selecting it from Programs.
2. From the AUTO REPAIR BOSS Main Menu select "Register" located at the top of the screen.
3. Included with the manual is a Registration Information paper. Type in all your information exactly (this includes spaces) as it appears on the Registration Information paper. After you have typed in your information press the Validate button. Change any information that has not been typed in correctly. If information is typed in incorrectly, you will not be allowed to access the program. Call Tech Support if you need help at 972-234-0375.

If you have Security turned on you will need to setup your passwords again. The Security will be reset to allow for the new security check points in the Point of Sale section. If the program asks you for a Name and Password use the following.

Name: GP

Password: 1

Go to the Payroll section of the program. Select System Information from the Maintenance menu and compare field settings with the information you originally copied down.